



Weekly Payment Schedule 2019-20

Approved timesheets and supporting documentation are to be submitted by 12noon on the timesheet due date. Timesheets and supporting documentation submitted after this time will be paid in the following week.

Period worked	Timesheet due	Payment due
24 – 30 June 2019	Monday, 01 July	Friday, 05 July 2019
01 – 07 July	Monday, 08 July	Friday, 12 July
08 – 14 July	Monday 15 July	Friday, 19 July
15 – 21 July	Monday, 22 July	Friday, 26 July
22 – 28 July	Monday, 29 July	Friday, 02 August
29 July – 04 August	Monday, 5 August	Friday, 09 August
05 – 11 August	Monday, 12 August	Friday, 16 August
12 – 18 August	Monday, 19 August	Friday, 23 August
19 – 25 August	Monday, 26 August	Friday, 30 August
26 August – 01 September	Monday, 02 September	Friday, 06 September
02 – 08 September	Monday 09 September	Friday, 13 September
09 – 15 September	Monday, 16 September	Friday, 20 September
16 – 22 September	Monday, 23 September	Friday, 27 September
23 - 29 September	Monday, 30 September	Friday, 04 October
30 September – 06 October	Tuesday, 08 October ¹	Friday, 11 October
07 – 13 October	Monday, 14 October	Friday, 18 October
14 – 20 October	Monday, 21 October	Friday, 25 October
21 – 27 October	Monday, 28 October	Friday, 01 November
28 October - 03 November	Monday, 04 November	Friday, 08 November
04 – 10 November	Monday, 11 November	Friday, 15 November
11 – 17 November	Monday, 18 November	Friday, 22 November
18 – 24 November	Monday, 25 November	Friday, 29 November
25 November – 01 December	Monday, 02 December	Friday, 06 December
02 – 08 December	Monday, 09 December	Friday, 13 December
09 – 15 December	Monday, 16 December	Friday, 20 December
16 – 22 December	Monday, 23 December	Friday, 27 December
23 – 29 December	Monday, 30 December	Friday, 03 January 2020
30 December – 05 January 2020	Monday, 6 January	Friday, 10 January
06 – 12 January	Monday, 13 January	Friday, 17 January
13 – 19 January	Monday, 20 January	Friday, 24 January
20 – 26 January	Tuesday, 28 January ²	Friday, 31 January
27 January - 02 February	Monday, 03 February	Friday, 07 February
03 – 09 February	Monday, 10 February	Friday, 14 February

Period worked	Timesheet due	Payment due
10 – 16 February	Monday, 17 February	Friday, 21 February
17 – 23 February	Monday, 24 February	Friday, 28 February
24 February – 01 March	Monday, 02 March	Friday, 06 March
02 – 08 March	Tuesday, 10 March ³	Friday, 13 March
09 - 15 March	Monday, 16 March	Friday, 20 March
16 – 22 March	Monday, 23 March	Friday, 27 March
23 – 29 March	Monday, 30 March	Friday, 03 April
30 March – 05 April	Monday, 06 April	Friday, 10 April
06 – 12 April	Tuesday, 14 April ⁴	Friday, 17 April
13 – 19 April	Monday, 20 April	Friday, 24 April
20 – 26 April	Monday, 27 April	Friday, 01 May
27 April – 03 May	Monday, 04 May	Friday, 08 May
04 – 10 May	Monday, 11 May	Friday, 15 May
11 – 17 May	Monday, 18 May	Friday, 22 May
18 – 24 May	Monday, 25 May	Friday, 29 May
25 May – 31 May	Tuesday, 02 June ⁵	Friday, 05 June
01 – 07 June	Tuesday, 09 June ⁶	Friday, 12 June
08 – 14 June	Monday, 15 June	Friday, 19 June
15 – 21 June	Monday, 22 June	Friday, 26 June
22 – 28 June	Monday, 29 June	Friday, 03 July
29 June – 05 July	Monday, 06 July	Friday, 10 July

Please send approved timesheets to PayMe either by
Email to timesheets@payme.com.au or via fax on 02 6231 5713.

¹ 07 October 2019 – Queen’s Birthday Public Holiday ACT/NSW & SA

² 27 January 2020 – Australia Day Public Holiday – National

³ 09 March 2020 - Canberra Day Public Holiday – ACT – March Public Holiday – SA – Labour Day – VIC

⁴ 13 April 2020 - Easter Monday Public Holiday - National

⁵ 01 June 2020 - Reconciliation Day Public Holiday – ACT

⁶ 08 June 2020 - Queen’s Birthday Public Holiday – All states except QLD/WA