



Bi-Monthly Payment Schedule 2020-21

Please submit approved timesheets and supporting documentation by 12 noon on the timesheet due date. If you are experiencing difficulties with having your timesheet approved, please email or call us to let us know so we can ensure you are paid on time.

Period worked	Timesheet due	Payment due
16 – 30 June 2021	Thursday, 01 July 2021	Tuesday, 06 July 2021
1 – 15 July	Friday, 16 July	Wednesday, 21 July
16 – 31 July	Monday, 02 August	Friday, 06 August
1 – 15 August	Monday, 16 August	Friday, 20 August
16 – 31 August	Wednesday, 01 September	Friday, 03 September
1 – 15 September	Thursday, 16 September	Tuesday, 21 September
16 – 30 September	Friday, 01 October	Wednesday, 06 October
1 – 15 October	Monday, 18 October	Friday, 22 October
16 – 31 October	Monday, 01 November	Friday, 05 November
1 – 15 November	Tuesday, 16 November	Friday, 19 November
16 – 30 November	Wednesday, 01 December	Friday, 03 December
1 – 15 December	Thursday, 16 December	Tuesday, 21 December
16 – 31 December	Tuesday, 04 January 2022 ¹	Friday, 07 January 2022 ¹
1 – 15 January 2022	Monday, 17 January	Friday, 21 January
16 – 31 January	Tuesday, 01 February	Friday, 04 February
1 – 15 February	Wednesday, 16 February	Friday, 18 February
16 – 28 February	Tuesday, 01 March	Friday, 04 March
1 – 15 March	Wednesday, 16 March	Friday, 18 March
16 – 31 March	Friday, 01 April	Wednesday, 06 April
1 – 15 April	Monday, 18 April	Friday, 22 April
16 – 30 April	Monday, 02 May	Friday, 06 May
1 – 15 May	Monday, 16 May	Friday, 20 May
16 – 31 May	Wednesday, 01 June	Friday, 03 June
1 – 15 June	Wednesday, 16 June	Friday, 18 June
16 – 30 June	Friday, 01 July	Wednesday, 06 July

Please send approved timesheets and supporting documentation to PayMe either by Email to timesheets@payme.com.au or via fax on 02 6231 5713.

¹ 03 January 2022: New Year's Day Public Holiday – National