



## Monthly Payment Schedule 2021 - 2022

Please submit an approved timesheet and supporting documentation by 12 noon on the timesheet due date. If you are experiencing any issues, please let us know so we can still make payment.

Payroll Month	Timesheet Due	Payment Due
01 – 30 June 2021	Thursday, 01 July	Thursday, 08 July
01 – 31 July 2021	Tuesday, 02 August	Friday, 06 August
01 – 31 August 2021	Wednesday, 01 September	Wednesday, 08 September
01 – 30 September 2021	Friday, 01 October	Friday, 08 October <sup>1</sup>
01 – 31 October 2021	Monday, 01 November	Friday, 05 November
01 – 30 November 2021	Wednesday, 01 December	Wednesday, 08 December
01 – 31 December 2021	Tuesday, 04 January <b>2022</b>	Saturday, 08 January <b>2022</b> <sup>2</sup>
01 – 31 January <b>2022</b>	Tuesday, 01 February	Saturday, 05 February
01 – 28 February 2022	Tuesday, 01 March	Saturday, 05 March
01 – 31 March 2022	Friday, 01 April	Friday, 08 April
01 – 30 April 2022	Tuesday, 02 May	Friday, 06 May
01 – 31 May 2022	Wednesday, 01 June	Wednesday, 08 June <sup>3</sup>

Please provide timesheets and supporting documentation to [timesheets@payme.com.au](mailto:timesheets@payme.com.au) by the due date above.

### **Payment Dates following Public Holidays:**

<sup>1</sup> 04 October 2021: Labour Day/Queen's Birthday Public Holiday - ACT/NSW & SA

<sup>2</sup> 03 January 2022: New Year's Day Public Holiday - National

<sup>3</sup> 30 May 2022: Reconciliation Day Public Holiday - ACT