



## Fortnightly 1 Payment Schedule 2022

Please submit approved timesheets and supporting documentation by 12 noon on the timesheet due date. If you are experiencing difficulties with having your timesheet approved, please email or call us to let us know so we can ensure you are paid on time.

Period Worked	Timesheet Due	Payment Due
20 December - 02 January <b>2022</b>	Tuesday, 4 January <sup>1</sup>	Friday, 7 January
03 - 16 January	Monday, 17 January	Friday, 21 January
17 - 30 January	Monday, 31 January	Friday, 4 February
31 January - 13 February	Monday, 14 February	Friday, 18 February
13 - 27 February	Monday, 28 February	Friday, 4 March
28 February - 13 March	Tuesday, 15 March <sup>2</sup>	Friday, 18 March
14 - 27 March	Monday, 28 March	Friday, 1 April
28 March - 10 April	Monday, 11 April	Friday, 15 April
11 - 24 April	Tuesday, 26 April <sup>3</sup>	Friday, 29 April
25 April - 08 May	Monday, 9 May	Friday, 13 May
09 - 22 May	Monday, 23 May	Friday, 27 May
23 May - 05 June	Monday, 6 June	Friday, 10 June
06 - 19 June	Monday, 20 June	Friday, 24 June
20 June - 03 July	Monday, 4 July	Friday, 8 July
04 - 17 July	Monday, 18 July	Friday, 22 July
18 - 31 July	Monday, 1 August	Friday, 5 August
01 - 14 August	Monday, 15 August	Friday, 19 August
15 - 28 August	Monday, 29 August	Friday, 2 September
29 August - 11 September	Monday, 12 September	Friday, 16 September
12 - 25 September	Monday, 26 September	Friday, 30 September
26 September - 09 October	Monday, 10 October	Friday, 14 October
10 - 23 October	Monday, 24 October	Friday, 28 October
24 October - 06 November	Monday, 7 November	Friday, 11 November
7 - 20 November	Monday, 21 November	Friday, 25 November
21 November - 04 December	Monday, 5 December	Friday, 9 December
05 - 18 December	Monday, 19 December	Friday, 23 December
19 December - 01 January <b>2023</b>	Tuesday, 3 January 2023 <sup>4</sup>	Friday, 6 January 2023

Please send approved timesheets and supporting documentation to [timesheets@payme.com.au](mailto:timesheets@payme.com.au).

<sup>1</sup> 03 January 2022: New Year's Day Public Holiday – National

<sup>2</sup> 14 March 2022: Canberra Day (ACT), Adelaide Cup Day (SA), Eight Hours Day (TAS), Labour Day (VIC)

<sup>3</sup> 25 April 2022: Anzac Day – National

<sup>4</sup> 2 January 2023: New Year's Day Public Holiday – National