



Weekly Payment Schedule 2022

Please submit approved timesheets and supporting documentation by 12 noon on the timesheet due date. If you are experiencing difficulties with having your timesheet approved, please email or call us to let us know so we can ensure you are paid on time.

Period Worked	Timesheet Due	Payment Due
27 December - 02 January 2022	Tuesday, 4 January ¹	Friday, 7 January
03 - 09 January	Monday, 10 January	Friday, 14 January
10 - 16 January	Monday, 17 January	Friday, 21 January
17 - 23 January	Monday, 24 January ²	Friday, 28 January
24 - 30 January	Monday, 31 January	Friday, 4 February
31 January - 06 February	Monday, 7 February	Friday, 11 February
07 - 13 February	Monday, 14 February	Friday, 18 February
14 - 20 February	Monday, 21 February	Friday, 25 February
21 - 27 February	Monday, 28 February	Friday, 4 March
28 February - 06 March	Monday, 7 March	Friday, 11 March
07 - 13 March	Tuesday, 15 March ³	Friday, 18 March
14 - 20 March	Monday, 21 March	Friday, 25 March
21 - 27 March	Monday, 28 March	Friday, 1 April
28 March - 03 April	Monday, 4 April	Friday, 8 April
04 - 10 April	Monday, 11 April	Friday, 15 April
11 - 17 April	Tuesday, 19 April ⁴	Friday, 22 April
18 - 24 April	Tuesday, 26 April ⁵	Friday, 29 April
25 April - 01 May	Monday, 2 May	Friday, 6 May
02 - 08 May	Monday, 9 May	Friday, 13 May
09 - 15 May	Monday, 16 May	Friday, 20 May
16 - 22 May	Monday, 23 May	Friday, 27 May
23 - 29 May	Tuesday, 31 May ⁶	Friday, 3 June
30 May - 05 June	Monday, 6 June	Friday, 10 June
06 - 12 June	Tuesday, 14 June ⁷	Friday, 17 June
13 - 19 June	Monday, 20 June	Friday, 24 June
20 - 26 June	Monday, 27 June	Friday, 1 July
27 June - 3 July	Monday, 4 July	Friday, 8 July
04 - 10 July	Monday, 11 July	Friday, 15 July
11 - 17 July	Monday, 18 July	Friday, 22 July
18 - 24 July	Monday, 25 July	Friday, 29 July
25 - 31 July	Monday, 1 August	Friday, 5 August
01 - 07 August	Monday, 8 August	Friday, 12 August
08 - 14 August	Monday, 15 August	Friday, 19 August
15 - 21 August	Monday, 22 August	Friday, 26 August
22 - 28 August	Monday, 29 August	Friday, 2 September
29 August - 04 September	Monday, 5 September	Friday, 9 September
05 - 11 September	Monday, 12 September	Friday, 16 September
12 - 18 September	Monday, 19 September	Friday, 23 September
19 - 25 September	Monday, 26 September	Friday, 30 September
26 September - 02 October	Tuesday, 4 October ⁸	Friday, 7 October
03 - 09 October	Monday, 10 October	Friday, 14 October
10 - 16 October	Monday, 17 October	Friday, 21 October
17 - 23 October	Monday, 24 October	Friday, 28 October

24 - 30 October	Monday, 31 October	Friday, 4 November
31 October - 06 November	Monday, 7 November	Friday, 11 November
07 - 13 November	Monday, 14 November	Friday, 18 November
14 - 20 November	Monday, 21 November	Friday, 25 November
21 - 27 November	Monday, 28 November	Friday, 2 December
28 November - 04 December	Monday, 5 December	Friday, 9 December
05 - 11 December	Monday, 12 December	Friday, 16 December
12 - 18 December	Monday, 19 December	Friday, 23 December
19 - 25 December	Friday, 23 December ⁹	Friday, 30 December
26 December - 01 January 2023	Tuesday, 3 January 2023 ¹⁰	Friday, 6 January 2023

Please send approved timesheets and supporting documentation to timesheets@payme.com.au.

¹ 03 January 2022: New Year's Day Public Holiday – National

² 26 January 2022: Australia Day – National (Payslips will be sent 25 January 2022)

³ 14 March 2022: Canberra Day (ACT), Adelaide Cup Day (SA), Eight Hours Day (TAS), Labour Day (VIC)

⁴ 18 April 2022: Easter Monday – National

⁵ 25 April 2022: Anzac Day – National

⁶ 30 May 2022: Reconciliation Day (ACT)

⁷ 13 June 2022: Queen's Birthday – National (Except QLD & WA)

⁸ 3 October 2022: Labour Day (ACT, NSW & SA)

⁹ 26 – 27 December 2022: Boxing Day & Christmas Day Public Holiday – National (Please submit your timesheet as early as possible)

¹⁰ 2 January 2023: New Year's Day Public Holiday – National