



Weekly Payment Schedule

FY 2024–25

Please submit approved timesheets in Astute and the supporting documentation by 12 noon on the timesheet due date. If you are experiencing difficulties with having your timesheet approved, please email or call us so we can ensure you are paid on time.

Pay Period	Timesheet Due	Payment Due
2 - 8 September 2024	Monday, 9 September 2024	Friday, 13 September 2024
9 - 15 September 2024	Monday, 16 September 2024	Friday, 20 September 2024
16 - 22 September 2024	Monday, 23 September 2024	Friday, 27 September 2024
23 - 29 September 2024	Monday, 30 September 2024	Friday, 4 October 2024
30 September - 6 October 2024	Monday, 7 October 2024 ¹	Friday, 11 October 2024
7 - 13 October 2024	Monday, 14 October 2024	Friday, 18 October 2024
14 - 20 October 2024	Monday, 21 October 2024	Friday, 25 October 2024
21 - 27 October 2024	Monday, 28 October 2024	Friday, 1 November 2024
28 October - 3 November 2024	Monday, 4 November 2024	Friday, 8 November 2024
4 - 10 November 2024	Monday, 11 November 2024	Friday, 15 November 2024
11 - 17 November 2024	Monday, 18 November 2024	Friday, 22 November 2024
18 - 24 November 2024	Monday, 25 November 2024	Friday, 29 November 2024
25 November - 1 December 2024	Monday, 2 December 2024	Friday, 6 December 2024
2 - 8 December 2024	Monday, 9 December 2024	Friday, 13 December 2024
9 - 15 December 2024	Monday, 16 December 2024	Friday, 20 December 2024
16 - 22 December 2024	Monday, 23 December 2024	Saturday, 28 December 2024²
23 - 29 December 2024	Monday, 30 December 2024	Friday, 3 January 2025
30 December 2024 - 5 January 2025	Monday, 6 January 2025	Friday, 10 January 2025
6 - 12 January 2025	Monday, 13 January 2025	Friday, 17 January 2025
13 - 19 January 2025	Monday, 20 January 2025	Friday, 24 January 2025
20 - 26 January 2025	Monday, 27 January 2025 ³	Friday, 31 January 2025
27 January - 2 February 2025	Monday, 3 February 2025	Friday, 7 February 2025
3 - 9 February 2025	Monday, 10 February 2025	Friday, 14 February 2025
10 - 16 February 2025	Monday, 17 February 2025	Friday, 21 February 2025
17 - 23 February 2025	Monday, 24 February 2025	Friday, 28 February 2025
24 February - 2 March 2025	Monday, 3 March 2025	Friday, 7 March 2025
3 - 9 March 2025	Monday, 10 March 2025 ⁴	Friday, 14 March 2025
10 - 16 March 2025	Monday, 17 March 2025	Friday, 21 March 2025
17 - 23 March 2025	Monday, 24 March 2025	Friday, 28 March 2025
24 - 30 March 2025	Monday, 31 March 2025	Friday, 4 April 2025
31 March - 6 April 2025	Monday, 7 April 2025	Friday, 11 April 2025
7 - 13 April 2025	Monday, 14 April 2025	Friday, 18 April 2025 ⁵
14 - 20 April 2025	Monday, 21 April 2025	Friday, 25 April 2025 ⁶
21 - 27 April 2025	Monday, 28 April 2025	Friday, 2 May 2025

¹ Monday, 7 October 2024 - Labour Day (ACT, NSW & SA)

² Payment will be made on Friday, received by Saturday

³ Monday, 27 January 2025 - Australia Day

⁴ Monday, 10 March 2025 - Canberra Day

⁵ Friday, 18 April 2025 - Good Friday

⁶ Friday, 25 April 2025 - Anzac Day



Weekly Payment Schedule

FY 2024–25

28 April - 4 May 2025	Monday, 5 May 2025	Friday, 9 May 2025
5 - 11 May 2025	Monday, 12 May 2025	Friday, 16 May 2025
12 - 18 May 2025	Monday, 19 May 2025	Friday, 23 May 2025
19 - 25 May 2025	Monday, 26 May 2025	Friday, 30 May 2025
26 May - 1 June 2025	Monday, 2 June 2025 ⁷	Friday, 6 June 2025
2 - 8 June 2025	Monday, 9 June 2025 ⁸	Friday, 13 June 2025
9 - 15 June 2025	Monday, 16 June 2025	Friday, 20 June 2025
16 - 22 June 2025	Monday, 23 June 2025	Friday, 27 June 2025
23 - 29 June 2025	Monday, 30 June 2025	Friday, 4 July 2025 ⁹
30 June - 6 July 2025	Monday, 7 July 2025	Friday, 11 July 2025 ¹⁰

NOTE: All public holiday dates are accurate at the time of publication.

⁷ Monday, 2 June 2025 - Reconciliation Day (ACT)

⁸ Monday, 9 June 2025 - King's Birthday (National except QLD & WA)

⁹ This payment will fall under the new financial year 2025/26.

¹⁰ This payment will fall under the new financial year 2025/26.